



P.O. Box 439, 5 High Street, Grand Falls-Windsor, NL A2A 2J8

Phone: (709) 489-0427 Fax: (709) 489-0465

Email: permits@townofgfw.com Website: www.grandfallswindsor.com

PERMIT #: _____

DATE RECEIVED: _____

APPLICATION FEE: _____

Application for Permit

Property Owner: _____ Postal Code: _____
 Mailing Address: _____ Telephone: _____
 _____ Cell: _____
 City/Town/Province: _____ Email Address: _____

Address of Construction (If different from Above): _____

Work Type:					
Addition	<input type="checkbox"/>	Relocation	<input type="checkbox"/>	Repairs	<input type="checkbox"/>
Construction (New)	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	Demolition	<input type="checkbox"/>
New Use	<input type="checkbox"/>	Renovation	<input type="checkbox"/>	Sign	<input type="checkbox"/>
Proposed Use:					
Residential	<input type="checkbox"/>	# of Units	_____	Accessory Bldg	<input type="checkbox"/>
Apartment Bldg	<input type="checkbox"/>	# of Units	_____	Fence	<input type="checkbox"/>
Commercial	<input type="checkbox"/>			Patio/Deck	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	Work Description:	_____		

Construction Value (Materials & Labour): \$ _____

PLEASE FILL OUT THE APPROPRIATE SECTION (Note: Applications will not be processed until such time as this form is fully completed and all information is received.)

FENCE (Property owner must ensure that all fences are erected within their legal property boundaries)				
Height:	Rear _____	Front _____	Left _____	Right _____
Type of Material:	_____			

PATIO/DECK				
Location/Size:	Rear _____	Front _____	Left _____	Right _____

ACCESSORY BUILDING				
(Please include plot plan from a licensed Surveyor showing the location of the proposed accessory building)				
Building Size:	Length _____	Width _____	Height(from grade to peak)	_____
Land Description:	Frontage _____	Rear _____	Right Side _____	Left Side _____
Are there any other accessory buildings on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, indicated size	_____
Indicate the size of the main dwelling	_____			
Are there any easements (power lines, telephone lines) in the vicinity of the proposed accessory building?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Are there any water or sewer lines in the vicinity of the proposed accessory building?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Distance from principle building to proposed accessory building	_____			
Distance from interior line to proposed accessory building	_____			
Distance from exterior line to proposed accessory building	_____			
Distance from front line to proposed accessory building	_____			
Distance from rear line to proposed accessory building	_____			
Distance from easement (power line) to proposed accessory building	_____			

NEW RESIDENCE, EXTENSION or RENOVATIONS
REQUIREMENTS:
For residential construction of 46 sq.m. (495 sq.ft.) or more, this application must be accompanied by two (2) sets of complete plans. All other construction will require a drawing of the proposed work.
2 Plot plans showing the location of the building. Plot plan to bear the stamp of a license Surveyor.
2 Scale drawings consisting of four (4) elevations, foundation plan, floor plan, wall sections and any associated details.

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL
REQUIREMENTS:
For new construction, renovations, extensions or change of occupancy, the Government Service Center requires three (3) sets of plans, completed FC/NBC form and completed Application for Building Design Registration form. Architect stamped drawings are required for construction over 300sqm (3200sqft). Engineer & Architect stamped drawings are required for construction over 600sqm (6400sqft).
2 Plot plans showing the location of the building. Plot plan to bear the stamp of a license Surveyor.
2 Scale drawings consisting of four (4) elevations, foundation plan, floor plan, wall sections, electrical, mechanical, site plan and associated details.

I do solemnly declare that the information herein contained in the said application are true and correct to the best of my knowledge.

Print Name: _____ Signature: _____ Date: _____

*IMPORTANT: Please refer to appropriate pamphlet for minimum and maximum requirements.

SEE REVERSE SIDE FOR FEES AND CONDITIONS

General Permits

General Repairs (Over \$2000)	\$50.00
- Windows	
- Siding	
- Reshingling	
- Demotition	

Fence, Patio/Deck \$25.00

Accessory Building \$50.00

Permit Renewel \$25.00

New Residence, Extension or Renovations Permits

New House

Main Floor \$2.70/sq.m.

Upper Level \$1.60/sq.m.

Finished Basement \$1.10/sq.m.

Attached Garage \$1.60/sq.m.

Extension \$2.70/sq.m.

Renovations, New Undeveloped Basement, Frost Walls & Building Relocation

(up to \$ 10,000.00) \$100.00

(over \$ 10,000.00) \$100.00 + \$2.00 / \$1,000.00 of construction value over \$ 10,000.00

Minimum \$100.00

Occupancy Permit \$300.00 Deposit, Refundable upon receipt of Occupancy Permit if obtained before occupancy, less occupancy inspection fees of \$50.00 (main floor) & \$15.00 (subsidiary apartment)

Change In Occupancy \$25.00

Permit Renewel \$25.00

Commerical, Industrial, Institutional Permits

New Building, Extension (up to \$ 100,000.00) \$500.00
(over \$ 100,000.00) \$500.00 + \$5.00/\$1,000.00 of construction value over \$100,000.00

Renovations, General Repairs (up to \$ 10,000.00) \$100.00
(>\$10,000 <\$50,000) \$150.00
(over \$ 10,000.00) \$200.00+ \$5.00/\$1,000.00 of construction value over \$50,000.00

Accessory Buildings and/or extensions to \$100.00

- Mobile shelters, tractor trailer containers are not permitted to be used as accessory buildings

Signage (Must be placed in aproved locations) Illuminated/ Non-Illuminated \$50.00
Temporary Mobile \$50.00/year

Demolition \$10/100 sq.m.(min. of \$25)

Patio/Deck/Fences \$25

Occupancy Permit \$300 Deposit (refundable upon receipt of Occupancy Permit if obtained before occupancy) less occupancy Inspection fees of \$50 (main floor) & \$15 (subsidiary apartment)

Change in Occupancy \$100.00

Permit Renewal \$50.00

Driveways / Paved Parking Lots / Landscaping \$2,500.00 (Security Deposit) refundable if completed within 1 year less \$100.00

Permit fee structure subject to change

FOR APPROVAL (OFFICE USE ONLY)

Checklist

2 Sets of Plans	<input type="checkbox"/>	Does plot plan comply with regulations?	Yes	No	
2 Plot Plans (Stamped)	<input type="checkbox"/>	Final Inspection Completed	Yes	No	
Easements	<input type="checkbox"/>	Occupancy Permit Issued	Yes	No	
Water & Sewer Lines	<input type="checkbox"/>	Government Service Approval	Yes	No	Date: _____
New subdivision grading plan	<input type="checkbox"/>	Completion Date:	_____		

Comments

