

MEETING #287MINUTES OF MEETINGGRAND FALLS-WINDSOR TOWN COUNCILHELD IN THE TOWN HALL7:00 P.M., TUESDAY, MAY 10TH, 2005

PRESENT: Mayor: Walwin Blackmore
 Deputy Mayor: Robert King
 Councillors: Jim Courtney, Janice Eisenhauer-O'Reilly,
 Michael Griffin, Fred Parsons
 Staff: M. Pinsent, Town Manager\Clerk
 J. Saunders, Director of Engineering
 D. Nichols, Director of Parks & Recreation
 B. Griffin, Director of Finance
 G. Hennessey, Promotions & Marketing
 Co-ordinator

ABSENT: Councillor: Barry Oake

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #286 of Tuesday, April 19th, 2005.

It was noted that on page 5 the vote on the Taxi Regulations should be 5-2.

Motion

Courtney\King

Be it resolved that the Minutes of Meeting #286 of Tuesday, April 19th, 2005 would be adopted as circulated with the noted change. This motion carried by a vote of 6-0.

BUSINESS ARISING OUT OF THE MINUTES

In response to a question from Councillor Eisenhauer-O'Reilly, the Mayor stated that the NATI Office is still awaiting grant approval.

DISBURSEMENT REPORT

Councillor Courtney presented the disbursement report in the amount of \$75,108.97.

Motion

Courtney\Parsons

Be it resolved that the disbursement report in the amount of \$75,108.97 would be adopted as presented. This motion carried by a vote of 6-0.

COMMITTEE REPORTS

Economic Development and Tourism

The following report was presented by Councillor Courtney.

Marketing Co-ordinator's Report

NLEDA Convention Letter – The Convention scheduled for April 21st-23rd at the Mount Peyton Hotel was officially postponed until October due to a lack of registrants. The Promotions & Marketing Co-ordinator was informed on Monday, April 18th of the postponement. A copy of a letter explaining the reasons for the postponement is attached.

Convention Committee – This Committee will be meeting on Tuesday, May 2nd. The Promotions & Marketing Co-ordinator will organize this Committee to identify potential trade shows, conventions and sporting events for Grand Falls-Windsor. The Committee will be made up of local hotel representatives, Chamber of Commerce, Exploits Valley Tourism Association, retail sector representatives and the Director of Parks & Recreation.

Centennial Cup 10K Road Race – The date of Sunday, August 7th has been selected for the first Centennial Cup 10K Road Race. A Committee consisting of Colin Power of the local Running Club, Councillor Jim Courtney, Mim Hornell of the Exploits YMCA and the Promotions & Marketing Co-ordinator will meet on Tuesday, April 26th to start the process of organizing and promoting the Race.

Centennial Celebrations – The Promotions & Marketing Co-ordinator has been appointed the new Secretary of the Committee, officially replacing the former Secretary, who has relocated. As well, he has been overseeing the applications for three (3) new positions with the Committee and will continue to work with the Committee of marketing initiatives and other related duties until the celebrations end.

Explore NL Trade Show – Councillor Oake and Deputy Mayor King will represent the Town at this Trade Show taking place at the Glacier in Mount Pearl from May 26th-29th. Along with the tourist season, they will promote the Salmon Festival and Centennial Celebrations. The Promotions & Marketing Co-ordinator will be attending the Economic Developers Certificate Training Course at the University of Waterloo at the same time and will not be available to attend the Trade Show.

Junior Achievement – The Promotions & Marketing Co-ordinator is chairing this Committee. It's goal is to introduce the school students in the area to the business of business. Last year the group offered an introductory course to the Grade 6's on the basics of starting and running your own business. This September they will offer a one-day course on the Economics of Staying In School (ESIS). The Committee is made up of various business leaders in the community and the Town sponsored one of the programs last year.

Ice Decking Samples – The Promotions & Marketing Co-ordinator presented samples of ice decking from two (2) separate companies in the event that the Town's application for funding of a portable floor for the Joe Byrne Memorial Stadium is approved. The Co-ordinator will work with the Convention Committee on this application as part of their mandate.

Updates

Chamber of Commerce – The Trade Show is being held on the week-end of April 29th-May 1st. The Town is sponsoring the Exhibitor's Networking Social.

EVEDC – Deputy Mayor King will attend the next Committee Meeting on Monday evening, May 2nd, 2005.

EVTA – The Committee is suggesting that we write the Exploits Valley Tourism Association to lobby for clean-up of Pearsons Peek and it be re-opened as a tourist attraction.

Motion

Courtney\King

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

In response to a question from Councillor Griffin, there was general discussion on the merits of manufacturing as a sector to pursue. Council was advised that staff were pursuing a lead which would involve the design and manufacture of circuit boards.

Public Works and Planning

The following report was presented by Councillor Griffin.

Snowclearing

The Committee discussed the process and issues as it relates to the last snowstorm. The main issue was the amount and type of snow. The only way to have addressed the clean-up more quickly would be to have more equipment.

The Committee feels the Town's snowclearing policy and timelines for clean-up for normal snowfalls is excellent and no extra equipment is necessary. For excessive snowfalls or other winter events the Committee makes the following recommendations:-

1. A Committee consisting of the Mayor, Public Works Chair, Town Manager\Clerk, Director of Engineering & Works and Supervisor of Engineering & Works would meet and assess the situation.
2. Contact local contractors and compile a list of available equipment that can be rented by the Town in case of emergency.
3. Do more formal media announcements to give updates on conditions. Also inform the public on emergency numbers and have open dialogue

with other responding agencies such as the Fire Hall and ambulance services.

The Committee realizes that issues mentioned above were undertaken but feels the process should be more formalized.

Correspondence – Selby McEachern

The Committee discussed this correspondence and recommends staff review snowclearing in this area.

Recycling Program

The Committee reviewed the numbers for upgrading our garbage truck.

The Committee recommends that staff contact Multi-Materials Stewardship Board to determine their level of funding towards the equipment upgrading. Also contact Scotia Recycling to determine what products we could collect curbside for recycling.

Unpaved Commercial Lots

The Committee discussed the list of unpaved commercial lots in Town. Based on regulations, all commercial lots are to be paved and landscaped.

The Committee recommends that staff write all commercial lot owners whose lots are not paved and inform them of the regulations and request a plan and tentative schedule to have work completed as per regulations.

Correspondence – Corey Peddle and Loriann Leyte

The Committee discussed the request to relocate a dwelling to land west of the Legion on Main Street.

The Committee recommends this be approved. Staff will ensure regulations are met and the structure is upgraded to fit existing properties.

Correspondence – Tom Tremblett

The Committee discussed the correspondence from Mr. Tremblett requesting a better price on the land on Lincoln Road/Main Street intersection.

The Committee recommends that no reduction be given in price. The Town has no need for his existing building therefore, it is also recommended that this not be accepted as compensation for the land.

Correspondence – Knights of Columbus, P. J. Connors Council

The Committee discussed correspondence from the Knights of Columbus to operate an indoor/outdoor bingo from St. Joseph's Parish Centre. The outdoor bingo will be operated with radio transmission to a frequency on the vehicles radio.

The Committee recommends approval of this request.

Correspondence - #8 Grenfell Heights

The owner of #8 Grenfell Heights has requested permission to operate a small engine repair shop from his garage.

This is not a permitted use and the Committee recommends that this request be denied.

Trans Canada Highway Landfill

The Committee discussed the opening of the old Trans Canada Highway landfill for spring clean-up.

The Committee recommends that the landfill be opened May 9th, 2005 for this spring. This will be the last time this site will be used and will be closed out after this spring. Council will have to increase the budget next year to allow for rental of trucks to haul clean-up to the New Bay Road site.

Town Hall Renovations

The Committee reviewed the proposed drawings and is in agreement with the proposals.

The Committee recommends that when the drawings are finalized they be presented to a Committee of the Whole meeting for review.

Motion

Griffin\Eisenhauer-O'Reilly

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Courtney expressed concern that closing the Trans Canada Highway landfill site will contribute to indiscriminate dumping across the river.

Councillor Griffin stated that the decision was in keeping with Provincial Policy on reducing the number of landfills.

Councillor Eisenhauer-O'Reilly informed Council that the community composting area off Scott Avenue should reduce some of the dumping.

Committee of the Whole

The following report was presented by Deputy Mayor King.

Salmon Festival Media

The media for the Salmon Festival was presented by the Director of Finance. It was decided that K-Rock would be the presenting station.

Exploits Regional Services Board

A Press Release will be held on Wednesday, May 4th, 2005 at 10:30 A.M.

Motion

Oake\Parsons

Be it resolved that the “Water Conservation Regulation” be adopted and be effective as of July 1st, 2005.

Capital Works – Grenfell Heights

There was discussion on the condition of Grenfell Heights in the vicinity of the Grenfell Intermediate School. It was agreed that the capital plan will remain in place for Grenfell Heights and a decision will be made next year.

Abitibi Consolidated Review

There was general discussion regarding the meeting with Abitibi Consolidated and the future shutdown of #7 paper machine. The Mayor has a meeting arranged with Minister Ed Byrne on Wednesday, May 10th, 2005 regarding this issue. It was agreed to meet with the Union Executive when a mutual time can be arranged.

Co-operative Merger Study

There was general discussion regarding the meeting with Minister Jack Byrne on the Co-operative Merger. It was agreed that the entire list of terms be maintained as a priority in order to protect the financial interest of the Grand Falls-Windsor taxpayers.

Motion

King\Parsons

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

Parks, Recreation & Special Events

The following report was presented by Councillor Eisenhauer-O'Reilly.

Quarterly Stadium Monthly\Yearly Report

The Committee reviewed the Quarterly Stadium Monthly\Yearly Reports for January to April 2005. All event revenue and attendance numbers, ice and other event rental numbers and hours rented and utilization numbers are on target with the projected amounts.

Quarterly Accounts Receivables Report

The Committee reviewed the Quarterly Accounts Receivables Report. All accounts are up-to-date with the exception of the Grand Falls-Windsor Men's Ball Hockey League who owe \$982.50 from last season.

The Committee recommends that the outstanding bill be paid before the Grand Falls-Windsor Men's Ball Hockey League will be permitted to rent the Stadium this year.

Joe Byrne Memorial Stadium Renovations Update

The Director presented an up-to-date list of the Joe Byrne Memorial Stadium Renovations Project Outstanding Work Issues. The Town Manager\Clerk noted that efforts are on going with the various companies involved to resolve these issues.

The Committee recommends that the Work Issues be discussed in detail at the next Committee Meeting.

Wheelchair Lift Repair Bill

The Committee discussed the wheelchair lift repair bill.

The Committee recommends that the Town pay this bill, but that a letter be written to the group responsible for the damages.

Spring and Summer Centennial Celebrations Labour

The Committee discussed the spring and summer Centennial Celebrations projected labour cost to host our Centennial Celebrations.

The Director noted that some of the Department's regular operations work may be decreased due to the demand for this labour.

Centennial Committee Set Storage Request

The Committee discussed a request from the Centennial Committee for set storage at the Joe Byrne Memorial Stadium.

Due to a lack of space and the use of the Stadium for the Summer Program and various activities the Stadium is not available for set storage.

Ticket Sellers

The Committee discussed concerns with tickets for Stadium events being sold from outside sources.

The Committee recommends that all tickets sold for any Stadium events will be done at the Stadium Box Office by Parks & Recreation Staff.

Joe Byrne Memorial Stadium Incidents

The Committee discussed three (3) incidents at the Joe Byrne Memorial Stadium as presented in a memorandum by the Town Manager\Clerk. It was noted that the Director carried out an appropriate investigation and report on these incidents.

The Committee recommends that the Director's Report be accepted and that no further action be taken at this time.

Adult Skating

The Director presented a review of the additional Adult Skating Sessions that was offered in mid February. This session received good attendance and the Committee recommends that it be offered next season if ice time is available.

The Committee recommends that an additional morning Adult Skating Session be added to the Fall Stadium schedule.

Correspondence – Rock’n Bowlers

The Committee discussed correspondence from Rock’n Bowlers with respect to program funding to maintain the Wednesday night bowling sessions.

The Director noted that due to the urgency of the situation funding was identified within the Recreation Budget to provide five bowling sessions. The Rock’n Bowlers group has since secured stable funding to maintain the program.

Correspondence – Grand Falls-Windsor Men’s Ball Hockey League

The Committee discussed correspondence received from the Grand Falls-Windsor Men’s Ball Hockey League with a request for approval to host the Men’s “A” NL Ball Hockey Championships.

The Committee recommends that the outstanding floor rental bill be paid by the League before consideration be given to this correspondence.

Correspondence – Royal Canadian Legion, Branch No. 12

The Committee discussed correspondence received from the Royal Canadian Legion, Branch No. 12 with respect to the condition of the Cenotaph and Memorial Grounds. The Committee also reviewed a list of the Branch requests compiled by the Director following an on-site inspection of the Memorial Grounds with Branch No. 12 representatives.

The Committee recommends that the property issues be referred to the Public Works and Planning Committee. The Committee also recommends that all monument work and regular clean-up and repairs be completed as soon as possible. The Director was advised to obtain a cost estimate with respect to fence repair, replacement and painting and report back to the Committee at the next meeting for consideration.

Summer Grants Update

The Director informed the Committee that all Summer Grants have been applied for and are expected to be announced in mid June. The Summer Minor Sports and Recreation Program will be held from June 27th – August 18th, 2005.

Community Composting Update

The Director informed the Committee that staff will begin preparation of the community composting site on Scott Avenue during the second week in May. The tentative date for the opening of the site is Tuesday, May 24th, 2005.

Motion

Eisenhauer-O'Reilly\Griffin

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

Exploits Regional Services Board

Mayor Blackmore vacated the Chair to present the following report on behalf of the Exploits Regional Services Board. Deputy Mayor King presided.

Adoption of Minutes

It was moved by Walwin Blackmore, seconded Morley Samson to accept the Minutes from April 11th, 2005. This motion carried.

Business Arising

Prices for the removal of the incinerators were received. The proposal from Exploits Salvage for \$44,376.34 was the only bid. It was moved by Walwin Blackmore, seconded Grant Hemeon that staff seek alternative means to remove the incinerators. This motion carried.

The proposed by-law for Water Conservation has been forwarded to the municipalities.

Disbursement Report

It was moved by Oliver Rose, seconded Walwin Blackmore that the disbursement report totaling \$17,278.97 be accepted. This motion carried.

Operations Report

The Board reviewed the Operations Report as presented. Highlights of the report are as follows:-

The Operations Manager presented pricing on informational material for water conservation. It was noted that it would cost about \$1,000. for the materials. It was moved by Grant Hemeon, seconded Walwin Blackmore that the Exploits Regional Services Board spend up to \$1,000. on publicity for water conservation. This motion carried.

Correspondence

A letter was received from the Town of Lewisporte requesting the cost for them to use the New Bay Road landfill. Their annual share of operations would be \$34,800.00 for Lewisporte and \$7,700.00 for Embree.

In the past, municipalities were offered 0% cost for year one, 50% cost for year two, and 100% of their shared cost for year three and beyond. It was moved by Oliver Rose, seconded Walwin Blackmore that Lewisporte be written and offered to use the New Bay Road landfill at 50% of their share for year one and 100% for year two and beyond. This motion carried.

A letter was received from Atlantex regarding the muddy condition at the landfill. The staff has placed the dump truck's pan in an area where public can use it. The Operations Manager will also write Atlantex outlining the steps taken.

New Business

Clean-up on New Bay Road. The Air Cadets wish to volunteer to provide clean-up of the area. The Operations Manager will get further information on their requirements.

The Multi-Materials Stewardship Board has sent their application forms for funding for educational programs for cardboard recycling. The Operations Manager and Town Engineer will get together to complete the application.

The press conference with Minister Tom Osborne regarding the announcement of the commercial cardboard ban will take place on Wednesday, May 4th at 10:30 A.M. at the Town Hall in Grand Falls-Windsor.

Grant Hemeon stated that the construction for the waterline to Botwood is to start in two (2) weeks and the tenders for the two (2) storage tanks are being advertised.

The next meeting will be held at 7:30 P.M., Monday, June 6th, 2005 at Botwood.

Adjournment

It was moved by Wayne Taylor, seconded Grant Hemeon that the meeting adjourn. The meeting adjourned at 8:05 P.M.

Motion

Blackmore\Courtney

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

In response to a question from Councillor Eisenhauer-O'Reilly, the Town Manager\Clerk explained that Lewisporte and Embree would be permitted to participate in the Exploits Regional Services Board landfill in the spirit of Regional Co-operation and cost sharing.

Finance and Administration

The following report was presented by Councillor Parsons.

Curling Club

The Committee received a request for funding from the Curling Club for Phase II of the refurbishment.

The Committee recommends that \$27,000 be approved subject to the approval from HRDC.

Centennial Budget

The Committee reviewed the budget for the Centennial Celebrations.

The Committee recommends that a meeting be arranged with the Centennial Committee to discuss the financial and event plans.

Human Resources

The Committee reviewed classification for the Economic Development Officer and recommends that this be classified Job Class 4, Step 5 retroactive to January 1st, 2005.

Flags

The Committee reviewed the cost of Centennial flags as per Council's request.

The Committee recommends that these flags not be purchased due to the lateness of the year.

YMCA Capital

The Committee reviewed a list of projects from the YMCA to be considered for capital expenditure.

The Committee recommends that staff further investigate this for discussion at a future Committee meeting.

Labour Report

The Committee reviewed the labour as of week seventeen (17). Total labour for this period is in line with budget.

Collection Report

The Committee reviewed taxation receivables as of April 30th, 2005. Total receivables as of this date were \$3 million (\$3.25 million – 2004). The Committee also reviewed poll tax collected as of April 30th, 2005. Total collections for 2005 were \$73,000 (\$53,000 – 2004). The Committee was pleased with this significant reduction and increased poll tax collections.

Regulations

The Committee recommended that the regulations circulated be further reviewed by Committee Members and discussed at the next meeting.

A.N.D. Company

The Committee reviewed a request from the A.N.D. Company for \$10,000.00. Previous approval was contingent on funding from ACOA. No funding for this program was available through ACOA.

The Committee recommends that this amount be approved as part of the attached HRDC funding.

Motion

Parsons\Griffin

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

It was noted that Councillor Courtney did not attend the Finance and Administration Committee meeting. He requested that the Policing Schedule be looked at and the Corduroy Brook request be addressed.

Salmon Festival

The following report was presented by Councillor Parsons.

Media

The Committee reviewed media proposals for presentation of the Salmon Festival.

The Committee recommends that this be discussed at the Committee of the Whole.

Talent Line-up

The Committee reviewed the line-up for the Salmon Festival concert and other Festival events.

The Committee recommends that staff finalize this for the next meeting.

Campsites

The Committee reviewed pricing for campsites. The Committee recommends that pricing be set at \$40.00 per site, tax included.

Early Bird Sale

The Committee reviewed the date for early bird tickets and recommends June 18th, 2005. Tickets will go on sale Thursday, May 12th, 2005.

Motion

Parsons\Eisenhauer-O'Reilly

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-0.

OTHER BUSINESS

Councillor Griffin expressed concern that Kelly's Corner is contributing to litter in the neighbourhood. It was agreed that staff would attempt to address this issue.

Councillor Courtney commended the staff on dealing with the Economic Development classification review and was happy to see this restructuring completed.

Motion
Parsons\

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, May 31st, 2005. This motion carried by a vote of 6-0.

The meeting adjourned at 8:15 P.M.

Walwin Blackmore
Mayor

M. Pinsent
Town Manager\Clerk