

MINUTES OF MEETINGGRAND FALLS-WINDSOR TOWN COUNCILHELD IN THE TOWN HALL7:00 P.M., TUESDAY, JULY 11TH, 2006

PRESENT: Mayor: Rex Barnes
 Deputy Mayor: Susan Sullivan
 Councillors: Jim Courtney, Janice Eisenhower-O'Reilly,
 Darren Finn, Robert King, Barry Oake
 Staff: M. Pinsent, Town Manager\Clerk
 D. Nichols, Director of Parks & Recreation
 G. Hennessey, Economic Development Officer

ABSENT: Staff: J. Saunders, Director of Engineering
 B. Griffin, Director of Finance

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #305 of Tuesday, June 20th, 2006. It was noted that on page 2 – 206 should be 2006, page 4 – Economic Development “Officer”, page 8 –Do should be Dog and page 7 NHLC should be NLHC.

Motion

Oake\Courtney

Be it resolved that the Minutes of Meeting #305 of Tuesday, June 20th, 2006 would be adopted as circulated with the noted changes. This motion carried by a vote of 7-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Oake presented the disbursement report in the amount of \$90,814.71.

Motion

Oake\Eisenhower-O'Reilly

Be it resolved that the disbursement report in the amount of \$90,814.71 would be adopted as presented. This motion carried by a vote of 7-0.

COMMITTEE REPORTS

Economic Development and Tourism

The following report was presented by Councillor Courtney.

Convention Committee

The Convention Co-ordinator reported on his prospecting trip to St. John's from June 11th-16th. He met with several Associations and promoted Grand Falls-Windsor as an alternative destination for their conventions\conferences. His report is attached.

High Street Parking

The Economic Development Officer will ensure that the permanent signs are erected in time for the Rex Goudie Concert on June 30th. As well, temporary signs will be placed along High Street before the Concert indicating "Special Event Parking".

Cataracts Marketing Committee

Several names were submitted as persons to serve on this Committee. The Economic Development Officer will contact them to gage their interest. This Committee will develop a strategy to be used to market the team. It may hire a Co-ordinator through a grant to carry out the initiative.

Second EDO Position

The Economic Development Committee is creating a job description and salary classification for this position which will be presented for review.

Others

Retail Consultant – A draft of a Terms of Reference was presented to the Committee for review. The Town Manager\Clerk will finalize this document for Council.

Road Cruiser Building (Main Street) – The question of what to do with this building was discussed. The Economic Development and Tourism Committee is recommending that the Committee of the Whole discuss the options including renovating and selling it or using it as an incubator for the EXCITE Corporation.

Communication Strategy – Copies of the information gathered will be distributed to the Committee and Council for review. There is a considerable amount of information and the Economic Development Officer will prioritize it for Council. We are looking at September to move forward on this strategy.

Flea Market – The last week-end in August is a potential target date for this project. The Committee is looking at encouraging local groups to use this activity as a fundraiser.

Motion

Courtney\Finn

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 7-0.

In response to a question from Councillor Oake, Councillor Courtney advised that a parking spot was being identified in front of the Town Hall for Town Hall customers.

Public Works and Planning

The following report was presented by Councillor Eisenhauer-O'Reilly.

Holy Trinity Anglican Centennial Committee – Terry Brown

Mr. Brown explained the proposed Centennial Celebrations for 2007. He suggested that their Committee is exploring the reconstruction of the archway and is requesting assistance from the Town.

The committee is recommending that the arch be made available to the Church and Town staff, because of their experience, will provide labour to have it erected (during regular hours). All equipment rental such as boom trucks will be the responsibility of the Church. The arch will be erected on Church property and all liabilities will be the responsibility of the Church.

Financial Review

The Committee reviewed the financial position as well as the objectives for Engineering and Works ending April 2006.

The Committee was pleased with the report and recommended acceptance.

Correspondence – Corduroy Brook Enhancement Association

The Committee reviewed the request from Corduroy Brook Enhancement Association for the pick-up truck that the Town will be taking out-of-service.

The Committee recommends that Corduroy Brook Enhancement Association be given one of these pick-up trucks at no charge.

Correspondence – St. Joseph's Parish

The Committee discussed correspondence from St. Joseph's Parish concerning relocating the access road to the cemetery and upgrading the parking lot.

The Committee recommends that a new access road be constructed off the arterial road. A short section will be paved as part of the road paving. Any other asphalt work would have to be under a similar arrangement with the Union Street Cemetery Committee.

Orders Issued and Effective June 30th, 2006 – Tom Pinsent, #4 Coronation Street

Council issued an order to Mr. Pinsent to reduce the size of his accessory building by June 30th. This has not been done.

The Committee recommends that the necessary legal action be taken.

George's Small Engine Repair - #38 Grenfell Heights

Council issued an order to George's Small Engine Repair to cease operations effective June 30th, 2006. This has not happened.

The Committee recommends that the necessary legal action be taken.

Condition for Barns

The Committee recommends that staff develop regulations for consideration by Council.

Request by Exploits Animal Hospital

The Committee discussed a request for a crematorium by Exploits Valley Animal Hospital.

The Committee recommends that this be approved pending approval from Government Services.

Crown Land Request – Ridgewood Developers

The Committee recommends that the Crown Land request for the next phase be approved.

Regulations for Swimming Pools

Residents are requesting information on the Town Regulations governing swimming pools.

The Town does not have any regulations, but does have suggested guidelines for residents to follow. They can be obtained at the Town Hall.

Motion

Eisenhauer-O'Reilly\Sullivan

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 7-0.

Committee of the Whole

The following report was presented by Deputy Mayor Sullivan.

Asphalt Paving Program

The Director of Engineering and Works reviewed the priority streets for the 2006 paving schedule. It was agreed to proceed to tender based on this list.

Corduroy Brook Request for Funding

Corduroy Brook has requested from Council, a \$3,000.00 donation, to satisfy their contribution for a Green Team Funding Grant. It was agreed that Council would provide the \$3,000.00 with the condition that no further requests would be entertained.

Former CN Bus Depot Building

It was agreed that the Engineering Department would have the former CN Bus Depot appraised and have it listed MLS with the local real estate firms for sale. It was also agreed that the sale be contingent on a development plan.

EXCITE Meeting

Council had a discussion regarding the future of EXCITE and what was going to be discussed at the EXCITE meeting. It was agreed that the position of EDO assigned to EXCITE, must be discussed and that a review be conducted with ACOA funding of EXCITE's goals and objectives.

Town Plan Recommendations

Recommendation #1

Maintaining Abitibi yard as IH was discussed and agreed as attached page 3.

Recommendation #2

Changing land around Grand Falls House to R-2 was approved as attached page 3.

Recommendation #3

Establishing a RURAL buffer zone on the Exploits, opposite the Town, was approved as attached page 4.

Recommendation #4

Establishing a CDA at Scott Avenue\Grenfell Heights\Trans Canada Highway was approved as attached page 5\6.

Recommendation #5

Removing the Mini Home Zone from Grenfell Heights was approved as attached page 8\9.

Recommendation 1 to 6, which deals with changing existing zoning to current use practices, was approved as attached page 10\11.

Motion

Sullivan\Oake

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 6-1 with Councillor King voting Nay.

Councillor Eisenhower-O'Reilly presented the report on the Town Plan and the Town Plan Commissioner's Report.

Motion

Eisenhower-O'Reilly\Oake

Be it resolved that Council approve the Town Plan and the Town Plan Commissioner's Report as presented. This motion carried by a vote of 7-0.

Finance and Administration

The following report was presented by Councillor Oake.

Emissions Monitoring

The Committee reviewed the cost of emission monitoring as per the directive of the Occupational Health and Safety Division of the Department of Labour.

The Committee recommends that this study be approved in the amount of \$4,525.00.

Financial Review

The Committee reviewed the revenue and expenses for the first trimester ending April 30th, 2006. Total revenue appears to be in line with Budget. No significant excess revenues have been identified at this point. The Committee also reviewed the operational expenses. These amounts appear to be in line with Budget.

Electrical Costs

The Director of Finance presented a schedule of budgeted electrical costs. We have been notified by Newfoundland Power that general electrical costs will be increasing by 5% and street lighting approximately 3%. Based on our 2006 Budget, this will represent additional costs of approximately \$25,000 per year.

Corduroy Brook Enhancement Association

The Committee received a request from the Corduroy Brook Enhancement Association for additional funding and the donation of a used vehicle.

The Committee recommends the donation of a vehicle be approved and a funding request be referred to the Committee of the Whole.

Severance Pay

The Committee reviewed a request for severance pay from a Parks and Recreation employee.

The Committee recommends that severance pay be granted at a rate of one week per year of service with the former Town of Windsor. This is consistent with amounts allocated for other non-union personnel.

DPSI

The Committee reviewed financial information on the cost of the EXCITE Centre.

The Committee recommends that this information be forwarded to officers of DPSI for their consideration.

Salary Review

The Committee reviewed requests for reclassification from three (3) unionized positions. A survey was conducted on comparable positions in other Towns.

The Committee recommends that the Construction Inspector position be reclassified to Job Class 3.

Price's Avenue Development

The Committee reviewed projected costs for Price's Avenue development.

The Committee recommends that we proceed with tenders for this project. Once tenders are received, the Committee will evaluate future action.

Policing

The Committee reviewed the issue of policing of playgrounds and other municipal properties. Concerns were expressed on the amount of vandalism and loitering.

The Committee recommends that the Director of Parks and Recreation develop a policy on the use of playgrounds. Also, a format of recording such incidents be developed and implemented. The Committee also recommends that the Director of Parks and Recreation and Municipal Police Department co-ordinate their schedule to ensure that playgrounds are locked at night and re-opened in the morning.

Motion

Oake\Eisenhauer-O'Reilly

Be it resolved that this report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Courtney requested that the Finance and Administration Committee have a look at the schedule of our Municipal Police Officers and maximize the exposure the Town is getting with what we have. There was general discussion on how our open spaces can be policed and controlled.

OTHER BUSINESS

Councillor Courtney commented that the playground issue has dominated the news at a time when many positive things are happening.

Councillor Finn requested that a letter be written to the School Board to request that the road and parking lot into Woodland Primary be repaired.

In response to a question from Councillor Finn, Councillor Oake explained to Council that the Urban Municipalities Committee met with the Minister of Municipal and Provincial Affairs regarding the Municipal Operating Grant cutbacks and did not get any favourable response.

Councillor Finn requested that the concept plan for Sanger Memorial RV Park be circulated to Council.

Councillor Eisenhower-O'Reilly reported to Council that she and the Mayor had met with the Y2C and they are in dire need of funding. She appealed to Council to keep an eye out for any funding agreements which may be of use.

Deputy Mayor Sullivan thanked the Salmon Festival Committee for all their help and complimented the media on how supportive they have been.

Mayor Barnes referred to the petition from James Bennett and it was agreed that Council would not participate, and deferred to the Provinces direction on how the problem with the House of Assembly spending would be handled.

Mayor Barnes also recounted his journey to France to commemorate the 90th Anniversary of Beaumont Hamel. It was a very moving and memorable experience and he thanked Council for the opportunity.

Motion

Oake\

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, August 1st, 2006. This motion carried by a vote of 7-0.

The meeting adjourned at 8:05 P.M.

Rex Barnes
Mayor

M. Pinsent
Town Manager\Clerk